

**ARIZONA DEPARTMENT OF EDUCATION**

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Superintendent of  
Public Instruction



STATE OF ARIZONA

School Finance  
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**SCHOOL FINANCE MEMORANDUM 02-011**

**TO:** School District Superintendents, Principals, and Head Teachers

**FROM:** Maggie Singler

**DATE:** September 14, 2001

**SUBJECT:** September 17, 2001 Basic Calculations for Equalization Assistance Report (APOR 55 – 1) and Additional State Aid Detail Report (APOR 64)

The September 17, 2001 apportionment reports for your school district are posted on your district's home page on the ADE web site (<http://www.ade.az.gov/districts/default.asp>). Hard copies of these reports will not be mailed. If you need help finding or viewing these reports please call your county's Regional Training Center (RTC). The phone number for your county's RTC can be found at <http://www.ade.az.gov/rtc>. If you have any questions regarding the content of your reports please contact me (602) 542-8244 or e-mail [msingler@ade.az.gov](mailto:msingler@ade.az.gov).

Instructions and forms to request an advance of state aid are available on ADE's web site at <http://www.ade.state.az.us/schoolfinance/Forms/DistCashAdv/>. Please be advised that districts will not receive an equalization assistance payment in November (A.R.S. §15-973).

Salt River Project preliminary values and primary assessed valuations have been updated based on data provided by SRP and county offices.

Items such as the increase to the BSL for audit expenditures, eligibility for Rapid Decline and Type 03 Tuition will be updated for the October apportionment calculation. These items are dependent on the submission of all applicable budget files. Budget files and worksheets will be released and processed by September 21, 2001. Please check the submitted file status on your home page <http://www.ade.az.gov/districts/default.asp>. Budget Vision users please look for instructions, from Windsor Management, regarding your submissions of proposed and adopted budgets, including worksheets. Please be sure your district has submitted the district-wide budget, the school-by-school budget and the worksheets when submitting budgets. (Submit all budget files at <http://www.ade.az.gov/districts/default.asp>. **COMMON LOGON** username and password are required.) If you need assistance uploading budget items, contact a Regional Training Center (RTC) at <http://www.ade.az.gov/rtc>.

cc: County School Superintendents

September 17, 2001